

Knowledgebase > Shipping and Taxes > How do I save a shipping method template so I can use same shipping in another shop?

## How do I save a shipping method template so I can use same shipping in another shop?

Elenor A. - 2021-12-08 - Shipping and Taxes

If you save a shipping method as a Template, it will be saved in this directory: (NOTE: it's 1 shipping method per xml file)

## C:\Program Files (x86)\ShopFactory V14\ShopFactory\Shared Templates\ShipMethods

To use that shipping method template in another shop, here are the steps that you need to do:

Creating shipping template from 1st shop:

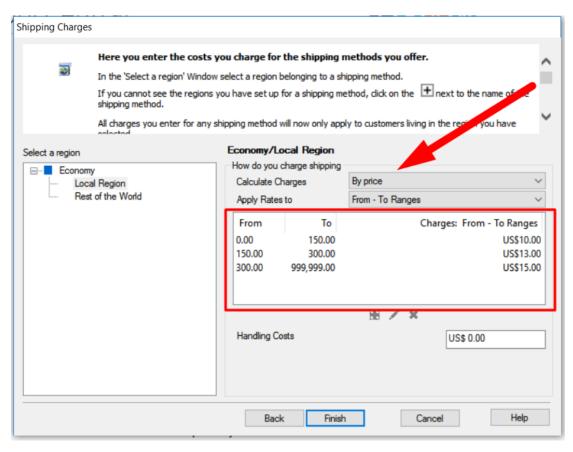
- Open shop in ShopFactory
- Click Central > select Shipping charges
- Select shipping method < for example: Economy>
- Select Regions on where the charges will apply

Set up Regions -	Economy	×
2	Before you can enter shipping charges for a method, you must set up the regions, where the method is available.	^
	A region is simply a group of countries where you want to charge different shipping prices for the method you are working on.	1
	A region can contain all or only a few countries. Or you can only create one region containing one country.	
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	Shinning method. Here you enter a name which describes the new shinning method. It will	
Shipping Method	Economy	
Select a region	Economy/Rest of the	Wodd
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3 3	United States/Louisiana United States/Maine United States/Massachusetts United States/Michigan United States/Minnesota United States/Mississippi	

×

- Click OK
- Click NEXT

- Setup your ranges for shipping charges < for example: Calculate charges by PRICE>



- Click Finish
- Go back to shipping setup window via Central -> shipping charges
- Then, select Economy to save it as NEW Template
- Click Save button

-						
hipping Settin	gs		×			
	'Enter my own shippi	ng charges'				
<b>D</b>	This is the most powerful shipping category. You can charge shipping costs depending on where you ship to as well as on product weight, price or quantity. You can also specify handling costs or maximum box weights or set shipping charges on a per product level.					
	Simply create and activa	te ALL the shipping methods you want to o	offer on this page, then click on 'Next'.			
How do you c	harge shipping		101			
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Enter my	own shipping charges					
O Use a pro	ovider		Show shipping charge for product			
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		Save	Next Cancel Help			

- Enter template name for new shipping method

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s	Export to a template - Shipping method	1
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- Click OK
- Click Next
- Click Finish

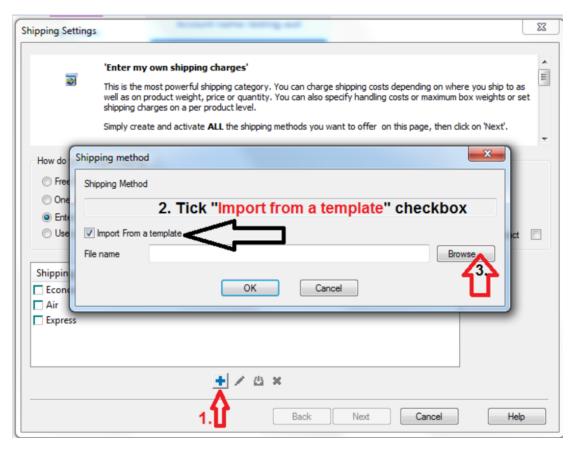
To use that shipping method template in another shop, here are the steps that you need to do:

-Open the 2nd shop in SF

-Central dropdown -> Shipping charges -> enter my own shipping charges

-Click the + (Add) button

- Important: Tick "Import from a template" checkbox



## -Click Browse ... button

-By default, you should be taken into this directory:

## C:\Program Files (x86)\ShopFactory V14\ShopFactory\Shared Templates\ShipMethods

-And you will see all your shipping method templates

-Select the ones you want to add in this shop

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- Click -> OPEN

- Click -> OK

Shipping Setting	ıgs	$\times$						
	'Enter my own shipping charges'							
<b>D</b>	This is the most powerful shipping category. You can charge shipping costs depending on where you ship to as well as on product weight, price or quantity. You can also specify handling costs or maximum box weights or set shipping charges on a per product level.							
	Simply create and activate ALL the shipping methods you want to offer on this page, then click on 'Next'.	~						
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