

Knowledgebase > Payment Settings > Setup manual payments and realtime payment methods

Setup manual payments and realtime payment methods Elenor A. - 2021-08-16 - Payment Settings

Your ShopFactory Total Care account allows you to setup multiple payment methods, which includes a combination of Manual and Realtime payment methods. If you are using a free Total Care account, then you can only enable one realtime payment and several manual payment methods.

To illustrate, I will setup shop payments with Manual methods: Send a cheque, Postal Transfer &

Purchase Order and then Realtime Payment Methods Paypal¹ and Stripe².

1. Open your shop in ShopFactory

(If you are using an older version of ShopFactory, such as V6, V7 or V8 fixed and you have a GlobeCharge account - you need to also login to www.globecharge.com with your Globecharge username and password -> Settings => Payment Methods Accepted)

2. Click on Central drop-down menu -> Payment Methods Accepted

3. Choose your Country in the drop down box as well as your currency (this must be the same as the primary currency in your shop) .

4. Tick "I want to approve some payment methods myself" to enable Manual payment methods

Payment method	s accepted
	Payment methods wizard
	Here you can define the payment methods you want to accept. You can accept payment methods yourself or use a third party payment service provider which verifies payments on your behalf.
	The base currency of your account is set to: Australian Dollar
Payment processing:	I want to approve some payment methods myself Many businesses approve payment methods such as 'Pay by check' or 'Pick up and pay' or 'Pay on Invoice' themselves.
I want to use a payment	service provider
The partner companies li	sted below can approve payments made to you. You must have an account with them.
Country	
Show all	T
Select	Service Providers
S	PayPar PayPal
	PayPar PayPal Express

5. Enable "PayPal" and 'Stripe' from the Select Payment Service Providers screen

	ethods accepted	
	 Payment methods wizard Here you can define the payment methods you want to accept. You can payment methods yourself or use a third party payment service provider verifies payments on your behalf. The base currency of your account is set to: Australian Dollar 	n accept r which
	Signup / Activate Stripe for ShopFactory	
Payment process	ssing: prove some payment methods myself prove payment methods such as 'Pay by check' or 'Pick up and pay' or 'Pay on Invoice' themselves.	
I want to use a p	payment service provider	
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6. Click Next

7. Enter payment settings - including payment methods you want to accept

For PayPal

a) Enter your username (the one used to login to your paypal account)

b) Change or choose the currencies you want to accept by clicking the Set Currencies button (at least one currency your shop's primary currency must be selected)

c) choose the card types you wish to accept with paypal (these must be valid for your account)

d) On the right hand side you can add a surcharge for accepting that payment type (this will be add to your payment at checkout)

e) You can also Enable or Disable "Authorization of payment only". Set the value to authorization to place a hold on the PayPal account for the authorized amount. If you have authorized transaction, you need to 'capture" the fund in order to receive the payment. This is useful if you do not want to process the payment straight away but check your stock and if you have the stock, the payment is captured. The customer does not get charged straight away until the you click on the "capture" payment action in your PayPal account.

ayPal:							
Account details							
Username/Email Address:							
Authorization of payment only:	When you select this function, your customers will not pay you immediately. PayPal will only verify the ability of the customer to pay. When you want the money to be paid, you have to log into your PayPal account and tell PayPal to withdraw the money from the customer.						
Non-PayPal account:	Buyer does not need to create a PayPal account to check out and landing page for Non-PayPal account.						
Currency	Australian Dollar (AUD) A\$ British Pound (GBP) £ Euro (EUR) Euro US Dollar (USD) \$	< >					
Payment method							
American Express							
Aura							
Delta							
Direct debit							
Discover							
Electron							
Electronic Cheque (United States)							
Eurocard							
Maestro	+ 🗸 0.00 % 🗸						
Mastercard							
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Note: To setup up the Auto Return URL so buyers are immediately redirected back to your shop (This also ensures orders paid in PayPal are correctly tracked by Google)

PayPal payments: Setting up Auto Return URL so buyers are immediately redirected back to shop

https://shopfactory.deskpro.com/en-GB/kb/articles/en-paypal-payments-setting-up-auto-return-url-s o-buyers-are-immediately-redirected-back-to-sho

For Stipe payment

Please refer to this link,

https://shopfactory.deskpro.com/en-GB/kb/articles/en-using-stripe-for-shopfactory-platform-to-acce pt-payments-in-your-online-shop-3

Stripe for ShopFactory:			
Account details			
Account ID:	acct_1"Y		Your Account ID here
Test (Sandbox):	✓ Tick if you want to be	on Testing mo	de
Currency	Australian Dollar (AUD) A\$ British Pound (GBP) £ Canadian Dollar (CAD) C\$ Euro (EUR) Euro US Dollar (USD) \$	Ŷ	
	Set currencies		
Payment method			
✓ Alipay	+ 🗸 0.00 %	~	
Apple Pay	+ 🗸 0.00 %	~	
Bancontact		- 1	
Credit Card	+ 🗸 0.00 %	✓	
EPS		- 1-	
Giropay		- 1	
Google Pay	+ 🗸 0.00 %	~	Enable the navment
DIDEAL			Linable the payment
🗌 Klarna pay later		1	methods you can accept
Klarna pay now		1	in Stripe
Klarna slice it			
Microsoft Pay	+ 🗸 0.00 %	<u> </u>	
Multibanco			_
Przelewy24		1	
SEPA Direct Debit		V	

Manual Payment Methods

a) Change or choose the currencies you want to accept by clicking the Set Currencies button (at least one currency your shop's primary currency must be selected)

b) Choose the card types you wish to accept manually, you can enter details about the payment in the comments field, such as who to make payment to and so on.

c) On the right hand side you can add a surcharge for accepting that payment type (this will be add to your payment at checkout)

Manual payment:		
Currency	Australian Dollar (AUD) AS British Pound (GBP) £ Euro (EUR) Euro US Dollar (USD) \$	
	Set currencies	
Payment method		
American Express Ask us to call you t payment details	or your	
Bank transfer		
Bank transfer (Aus	tralia) + V 1.15 % V	
:		
Bank transfer (Deutschland)		
Bank transfer (Eur CHF)	b, GBP,	
Bank transfer (Ned	erland)	
Bank transfer (US	i)	
 Bank transfer 	+ V 1 AUD V	
Our account details:		
	~	
Pank transfor	,	

d) Once you have finished click on the Next Button.

8. The next window will show all the payment options you want to accept and the currencies for each payment type. **Sort the payment methods display by clicking the up/down button.**

your customers.	the paym	ent methods display:
Payment method	Services	Currency
PayPal PayPal	PayPal	AUD USD
VISA Visa	Manual payment	AUD GBP EUR PHP SGD USD
Mastercard	Direct One	AUD
American Express	Direct One	AUD 🔺
PayPar PayPal Express	PayPal Express	AUD
Eurocard	First Data Global Gateway e4	CAD USD
DISCOVER NOVUS	First Data Global Gateway e4	CAD USD
PagOnline by UniCredit	PagOnline by UniCredit	EUR 🔥 🖌
Pick up and pay	Manual payment	AUD GBP EUR PHP SGD USD
Postal Transfer	Manual payment	AUD GBP EUR PHP/SGD USD
Bank transfer	ManSort payment m	ethods RPH SGD USD
Direct debit	Wire by clicking the u	
Send a cheque	Man Man	R PHP SGD USD
Pay by Money Order	Manarrow for each p	ayment RPHF SGD UBD
Cash on delivery	Manoption -	R PHF SGD UBD
Call shop with your payment details	Man	R PHF SGD UBD
Maestro	Man	R PHF SGD USD
SEPA Direct Debit	Man	R PHF SGD UBD 🚺

9. Click Finish to accept these settings and Save.

- 10. These payment methods will now appear at the checkout page of your shopping cart.
- ¹ You must have a <u>Paypal</u> account to use this option.
- ² You must have a <u>Stripe</u> merchant account to use this option.