

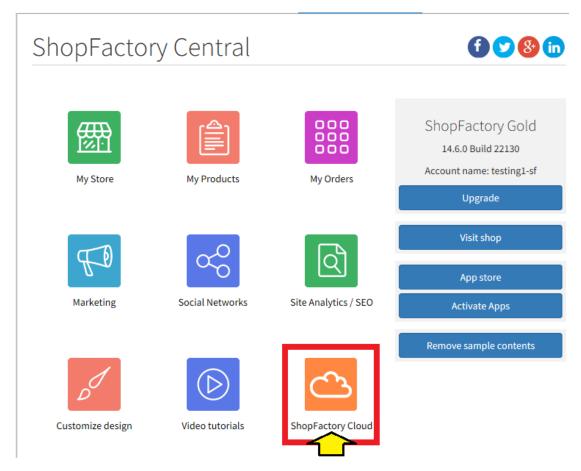
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Your ShopFactory account invoices

Merliza N. - 2022-05-20 - Billing and Sales

To View and print out your ShopFactory account payments history and invoices:

- Open your ShopFactory software
- At the ShopFactory Central page, click on ShopFactory Cloud to connect to the SF Cloud interface



- Select Account menu -> Account
- On the left column, select " ${\bf Payments~ History}$ "

 $\underline{https://app.santu.com/buynow/setup/invoices}$

- $\mbox{\it Click}$ on a $\,$ specific order number to view the invoice details and print out your invoices from there.



My Profile *	Payment histo	Payment history			
ShopFactory store address	Invoice	Date	Payment method	Status	
Payment methods accepted	127308	23/Apr/20	SecurePay	Ø	
Checkout settings	12737	23/Apr/20	SecurePay	Ø	
Checkout banner	41 700 0	12/Oct/18	SecurePay	0	
manage asers	ck to view the Invoi	ce details ct/18	SecurePay	0	
Company logo	110907	05/Jun/18	SecurePay	Ø	
Payment history	110906	05/Jun/18	SecurePay	Ø	
Manage subscription	102478	07/Jul/17	SecurePay	0	
GDPR agreement	91003	22/Apr/16	SecurePay	Ø	

If you have any questions about your Payments History and invoices, please give us a call on $+61\ 3\ 95900654$ or email us at orders@3d3.com