



## How to define Order of Payment methods Display at Checkout?

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Your ShopFactory Cloud account allows you to setup multiple payment methods that includes a combination of Manual + Realtime Provider payment options .

*(For ShopFactory lifetime license only: If you are using a free SF account, then you can only enable one realtime payment and several manual payment options.*

Refer to the steps provided below to setup payments in your shop and sort the display of payment options at checkout:

1. Open your shop in ShopFactory
2. Click on **Central** dropdown -> **Payment Methods Accepted**
3. Choose your Country in the drop down box as well as your currency (this must be the same as the primary currency in your shop) .
4. Enable the realtime payment provider(s) you want from the Select Payment Services dialog i.e. PayPal, Stripe for ShopFactory
5. Click Next
6. Enter payment settings for all the methods you want to accept and click the Next button
7. The next window will show all the payment options you want to accept and the currencies for each payment type.

**Sort the payment methods display by clicking the up/down button.**

**Payment set up complete**

Payment set up complete: You have now set up your payment methods. The following are the payment methods that will be displayed to your customers.

**Click on the up/down arrow to sort the payment methods display:**

| Payment method                      | Services                     | Currency                |
|-------------------------------------|------------------------------|-------------------------|
| PayPal                              | PayPal                       | AUD USD                 |
| Visa                                | Manual payment               | AUD GBP EUR PHP SGD USD |
| Mastercard                          | Direct One                   | AUD                     |
| American Express                    | Direct One                   | AUD                     |
| PayPal Express                      | PayPal Express               | AUD                     |
| Eurocard                            | First Data Global Gateway e4 | CAD USD                 |
| Novus                               | First Data Global Gateway e4 | CAD USD                 |
| PagOnline by UniCredit              | PagOnline by UniCredit       | EUR                     |
| Pick up and pay                     | Manual payment               | AUD GBP EUR PHP SGD USD |
| Postal Transfer                     | Manual payment               | AUD GBP EUR PHP SGD USD |
| Bank transfer                       | Manual payment               | AUD GBP EUR PHP SGD USD |
| Direct debit                        | Wire transfer                | AUD GBP EUR PHP SGD USD |
| Send a cheque                       | Manual payment               | AUD GBP EUR PHP SGD USD |
| Pay by Money Order                  | Manual payment               | AUD GBP EUR PHP SGD USD |
| Cash on delivery                    | Manual payment               | AUD GBP EUR PHP SGD USD |
| Call shop with your payment details | Manual payment               | AUD GBP EUR PHP SGD USD |
| Maestro                             | Manual payment               | AUD GBP EUR PHP SGD USD |
| SEPA Direct Debit                   | Manual payment               | AUD GBP EUR PHP SGD USD |

**Sort payment methods by clicking the up/down arrow for each payment option -**

**Back** **Finish**

8. Click Finish to accept these settings

9. Save and publish your shop.

These payment methods will now appear at the checkout page of your shopping cart.