

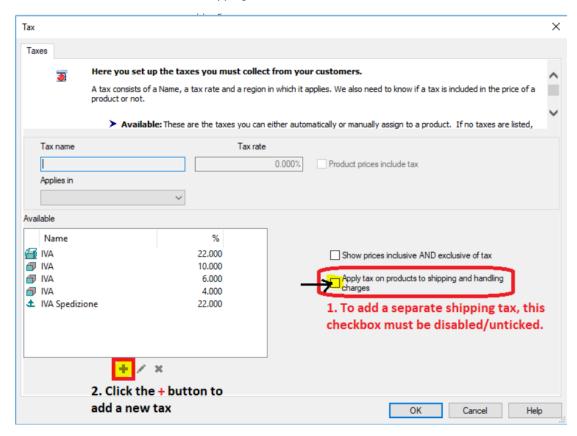
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Elenor A. - 2021-12-08 - Shipping and Taxes

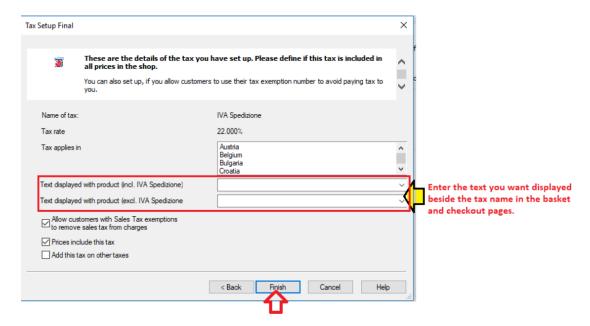
Using "Apply the tax to shipping" option when you need to setup a separate tax that only applies to the shipping cost

- Open your shop in ShopFactory
- Click Central *dropdown* button -> **Taxes**
- Untick "Apply tax on products to Shipping and Handling Charges" checkbox
- Click the + button to Add a new Shipping Tax.

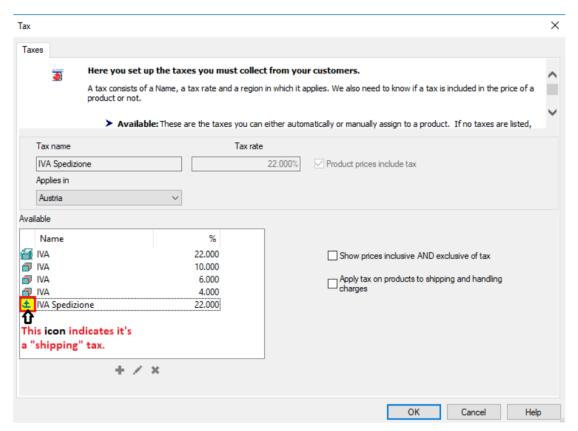


Note: If you select "Other region" to the option "Where does the tax apply?" - in the next window you must choose the region where the tax applies.

- Then Click the Next button.
- At the Final Tax setup dialog, you can untick "Prices include this tax" if tax will be added on top of the shipping cost
- You can also untick "Allow customers with Sales Tax exemptions to remove sales tax from charges" if you don't want the tax exemption to be available in your shop.
- Click the Finish button.



You are redirected back to the main Tax dialog box:



- Click the Ok button to save your changes.
- You have now setup a shipping tax that applies at checkout to the tax regions you selected during setup.

In the Checkout it will display as tax applying to Shipping only.

