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Merliza N. - 2021-12-07 - Billing and Sales

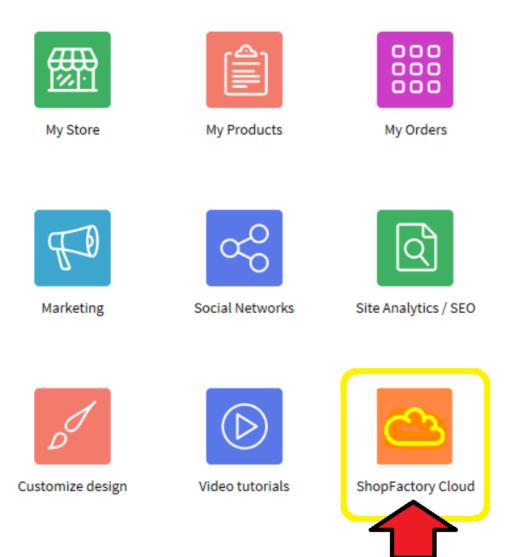
Get 20% discount for a yearly pre-payment of your ShopFactory rental package. Simply update your billing preferences and choose a manual payment method such as bank transfer or pay on invoice before the current paid period expires.

Your payment details include your nominated payment option for your ShopFactory account, which can be a credit card or a bank account. This payment method is used for the automatically scheduled payments for your yearly or monthly invoices, depending on the payment frequency you have opted in.

If you want to receive a "Payment Reminder" notification email and can opt for 20% discount when paying yearly, follow the steps below:

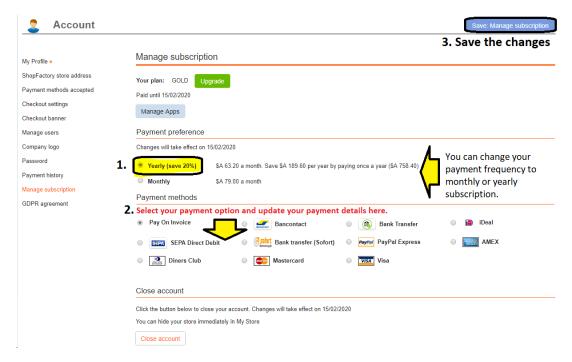
- 1. Open your shop in ShopFactory
- 2. At the left tree menu, click "ShopFactory Central" page

ShopFactory Central



- 3. Click on **ShopFactory Cloud** button. You will be redirected to the SF Cloud interface.
- 4. Click **Account** menu -> Account -> **Manage Subscription**

https://app.santu.com/buynow/setup/payment



5. Click on the "Save: Manage subscription" button (on top right) to save the changes.

If you experience any issue with updating your details, please give us a call on +61 3 95900654. If you choose to email orders@3d3.com, please do NOT include your bank account or credit card details. Sending this kind of personal information via email may be unsafe. A member of our Billing Team can arrange to call you to confirm your details over the phone.