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Merliza N. - 2022-05-20 - Billing and Sales

To View and print out your ShopFactory account payments history and invoices:

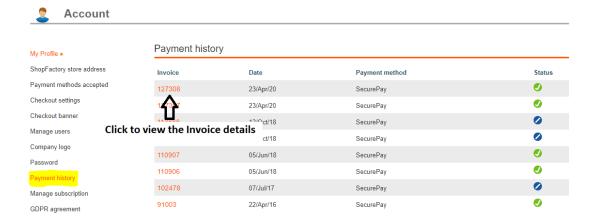
- Open your ShopFactory software
- At the **ShopFactory Central** page, click on **ShopFactory Cloud** to connect to the SF Cloud interface



- Select **Account** menu -> Account
- On the left column, select "Payments History"

https://app.santu.com/buynow/setup/invoices

- Click on a specific order number to view the invoice details and print out your invoices from there.



If you have any questions about your Payments History and invoices, please give us a call on $+61\ 3\ 95900654$ or email us at orders@3d3.com