



Enable UPS shipping provider in my shop

Elenor A. - 2021-12-08 - Envio, Taxas (VAT)

Note: To enable UPS as your shipping provider, you will need to have an account with [UPS](#)

Once your UPS account is created, set up your shop:

1. Open your shop in ShopFactory, click -> Central -> Shipping Charges
2. On the Shipping Settings window choose **"Use a provider"** and Click Next
3. On the next window you will see a list of integrated Shipping providers, choose **"Combine Multiple Shipping providers"** and click Next. It will be the first option. This option allows you to use multiple realtime shipping providers such as UPS and FedEx.

Realtime Shipping Settings

Please choose one shipping provider:

- ☒ Combine multiple shipping providers (Also applicable to UPS provider)
- ☐ United States Postal Service
- ☐ FEDEX Web Service (US, CA)
- ☐ Canada Post
- ☐ Australia Post
- ☐ Royal Mail & Parcelforce (UK)
- ☐ DHL (Germany) shipping provider
- ☐ Colissimo (France)
- ☐ Tara Courier Services

Shipping service
To be able to use this service you need to login with your details

Username:

Password:

4. You will then see the UPS Setup window

On this screen you enter your UPS User ID and Password, Access Key. If you want to offer cheaper rates, you can enable "negotiated rates" and enter your Account Number. Before you can use the Negotiated rates in your shop you will have to contact your UPS account manager and ask him to

activate the UPS negotiated rates for your account, otherwise it will not work.

☒ **UPS Realtime Shipping Settings**

To use UPS for shipping you will need to have a user ID, password and access key obtained from UPS. If you do not already have one, you will need to [click here](#) to go to UPS to get one, then return to this page when you have this information.

Please provide your account details

UserID:

Password:

Access Key:

Account number: ☒ **Negotiated rates**

Pickup type:

Select shipping countries

| | | |
|---------------------|----|------------|
| AFGHANISTAN | > | Argentina |
| ALBANIA | | Austria |
| ALGERIA | < | Belgium |
| AMERICAN SAMOA | | Brazil |
| ANGOLA | | Canada |
| ANGUILLA | | Chile |
| ANTIGUA AND BARBUDA | >> | China |
| ARGENTINA | | Colombia |
| ARMENIA | | Costa Rica |
| ARUBA | << | Denmark |

Which UPS methods do you wish to use?

☒ UPS Worldwide Express ☒ UPS Worldwide Expedited

☒ UPS Worldwide Express Plus

Automatic packages if weight is more than: (Maximum 50 kg or 110 lbs)

To generate your Access Key if you do not have it already, please follow the steps provided in the FAQ article,

<https://shopfactory.deskpro.com/en-GB/kb/articles/en-getting-ups-access-key-en>

Select the UPS shipping methods you would like to use in your shop and then click **Save Settings**.

5. You need to make sure all your products have weight defined and that the weight type is as specified in the UPS screen above (i.e. Kg for Australia, Pounds for USA, etc.)

6. To change the weight type, select *Settings => Global Settings* from the menu toolbar.

7. Click on *Settings for this Website => Miscellaneous* in the left tree and then at the bottom, choose the appropriate weight type from the list "Specify weight in" -> click OK.

If the incorrect weight type is chosen, for example grams instead of Kgs, UPS will not work and an error will occur at Checkout

Global Settings

Global Settings

New Website

Shopping Basket

Miscellaneous

Images

Settings for this Website

Shopping Basket

Miscellaneous

Images

☒ Search On

☒ Mail to a friend

☒ Favorites

☒ Show Home link

☐ Don't allow buying

☒ Add to Basket dialog

☒ Allow buying related products

☐ Show Weight

☒ Show Catalog Number

☒ Show Discount

☒ Show Breadcrumbs

☒ Customer must tick Terms

☒ Automatic customer language detection

☒ Customer location detection

☒ Show product details in Checkout

☒ Customers who bought this item also bought

☒ Apply product discounts to Options

☐ Product discounts: Free products are only granted once

Remember customer shopping basket for (days):

7

Round currencies to the nearest:

▼

Autosplit page if it contains more products/paragraphs than:

25

Specify weight in:

kg ▼

Delivery time

5-7 Days ▼

OK

Cancel

Help