

<u>Base de conocimiento > Publicación de un sitio > Publish my Shop locally and then upload using a third party</u> <u>FTP (i.e. publishing behind a proxy)</u>

Publish my Shop locally and then upload using a third party FTP (i.e. publishing behind a proxy)

Merliza N. - 2025-06-11 - Publicación de un sitio

If you are having difficulty publishing your shop using the internal publish function, please use the workaround below.

Publishing your shop to a local folder and then upload the files/folders using a third-party FTP application:

Important: Create a new and empty folder on your computer where you can publish your shop locally and take note of the folder where you published it, for example, add a new folder on your Desktop called "*LocalPublish*".

1. From the toolbar choose Publish => Publish your website on your Computer



2. You will get the Publish window, click on the Setup button

3. Click the **Browse...**button to choose the folder where you wish to publish to (you may need to create the folder using My computer first)

Setup	Х
This Wizard allows you to quickly publish your Website to the Internet or to your own Computer. Just select the option you require, fill in the details required and then click on the NEXT button.	^
 Internet: Select this option to publish to your Internet account. You must enter your account details so your website can be published properly. Remote Host: The name of your server or website, such as <u>www.yourserver.com</u>. Do NOT use http:// at the beginning. User Name: The name you use to log on to your server. Unless you have changed it, it is the one your service provider has given you. 	
Password: The password to gain access your server.	× .
O Internet My Computer Directory :uments\ShopFactory V14 Websites\My Website Browse Publish URL http://tp-5610-gd.shopfactory.com/gridmisspro/ Image: State of the state of th	
Click Browse button to	
select the folder where you	
want to publish the shop	
OK Cancel Help	

4. Click Ok

5. You will return to the Publish window. Keep the "**Regenerate search files**" check box ticked. If this is the first time you have published to your computer tick "Publish All" and then Click the Publish button.

6.If you need to upload the locally published shopfiles, you will need to locate that folder.

Open the third-party FTP (examples are *FileZilla* or cuteFTP) and enter your hosting details.

When you have connected to your webhost, upload the locally published folder into your server's Base directory.

All the files and folder inside the locally published folder need to be uploaded to your webserver.

Do you already have an FTP program (such as SmartFTP, FileZilla, CuteFTP, WSFTP, etc.) installed on your local computer? If not, you can download one and install it in your computer - (SmartFTP (https://www.smartftp.com/en-us/) or FileZilla (https://filezilla-project.org/download.php) and try to connect to your hosting provider. In this instance, I will give you details on how to upload using FileZilla.

- 1. Open FileZilla.
- 2. Click File -> SiteManager
- 3. Click 'New FTP Site'
- 4. Enter correct hosting details: (These are provided by your webhost)

Host:

Port: 21 or as provided by your webhost

Server type: FTP

Logon type: normal

User:

password:

{enter your hosting username and password}

5. Click Save.

6. Click Connect.

7. When you have connected, you can see the two columns - the left one is your local site (your computer) and the right pane is the Remote Site (server).

8. On the left column, you need to locate your locally published folder and select it. COPY all the contents of the folder onto your server's base directory
