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TVA | Paramétrer la TVQ /GST pour le Canada

Jobelle C. - 2021-09-01 - Expédition, Taxes (TVA)

Veuillez vous référer au site Web de l'Agence du revenu du Canada pour connaître les taux actuels de la TVH / TPS et de la taxe de vente provinciale, car ces taux changent régulièrement: <u>http://www.cra-arc.gc.ca/tpstv/</u>

Cette FAQ concerne spécifiquement la configuration de la taxe de vente canadienne pour les calculs de taxe fédérale et provinciale sur la vente de produits ou de services via votre site Web ShopFactory.

Étant donné que chaque PROVINCE D'ORIGINE où vous vendez peut être configurée différemment, il s'agit d'un exemple de ligne directrice générale pour chaque province uniquement. Les seules exceptions sont si votre province de résidence est le QUÉBEC (détails de la TVQ / TVQ du Québec à la fin de cet article de FAQ s'il s'agit de votre province de résidence ou si vous facturez ou êtes inscrit pour facturer la taxe de vente du Québec)

Si vous êtes inscrit à la TAXE DE VENTE PROVINCIALE dans votre province de résidence ou à partir d'autres provinces si vous êtes à l'extérieur de votre province de résidence, vous devrez également configurer les entrées de la TVP-taxe de vente provinciale individuellement pour chaque province. Veuillez soumettre un ticket d'assistance distinct pour cela, car il n'est pas entièrement décrit dans cette FAQ pour chaque situation de taxe de vente).

(ShopFactory peut vous aider à configurer votre taxe de vente en tant que service supplémentaire pour des frais de configuration si cet article n'est pas suffisant pour votre province ou votre situation fiscale spécifique.)

Étape 1:

À partir du bouton «CENTRAL» de ShopFactory, choisissez: Taxes



Étape 2A:

Vous devrez configurer plusieurs codes de taxe et choisir les provinces auxquelles ils s'appliquent pour chacun.

(REMARQUE SPÉCIALE: ShopFactory ajoute déjà la TPS et la TVP comme exemples de taxes - il est recommandé de SUPPRIMER ces échantillons puis de continuer comme indiqué cidessous).

POUR VOTRE PROVINCE PRINCIPALE - Inscrivez la taxe principale de TPS ou de TVH qui s'applique à votre province de résidence. Dans cet exemple, ONTARIO est utilisé comme province de résidence et la principale taxe de vente appliquée est la TVH:

(REMARQUE: Cette première TVH pour ONTARIO s'appliquera à «Tous les produits existants et nouveaux». Une TVH secondaire pour la taxe sur les frais d'expédition sera mise en place plus tard.)

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Name of the tax Enter the tax rate	HST 13.000%	
Tax applies to Apply the tax to shipping	all existing and new products all new products oreate tax only	
Where does the tax apply? O Canada Canada, Ontario	O Other region	

Une fois que vous avez configuré la TVH et que vous choisissez «Canada, Ontario» là où la taxe s'applique, cliquez sur **Suivant>**

Dans la fenêtre suivante, décochez « Les prix incluent cette taxe ».

Décochez également «Autoriser les clients bénéficiant d'exemptions de taxe de vente à supprimer la taxe de vente. (Il n'est PAS recommandé d'utiliser cette fonctionnalité dans la plupart des cas. Vérifiez auprès de votre site Web ou de votre bureau gouvernemental pour confirmer les réglementations d'exonération fiscale, car certaines peuvent s'appliquer dans des situations spécifiques et permettre aux clients de supprimer les taxes peut compliquer votre obligation fiscale avec la personne qui commande. Vous sont responsables de la perception et du maintien de votre taxe de vente correctement. RECOMMANDÉ: les clients exemptés peuvent vous contacter pour passer une commande manuellement et fournir leurs détails d'exemption et une preuve d'exemption avant d'autoriser des exemptions sur vos commandes.):

Tax Setup Final		×
3	These are the details of the tax you l all prices in the shop. You can also set up, if you allow customers you.	have set up. Please define if this tax is included in
Name of tax Tax rate Tax applies i	n	HST 13.000% Canada/Ontario
Text displaye Text displaye Allow cus to remove Prices inc Add this to	d with product (incl. HST) d with product (excl. HST) stomers with Sales Tax exemptions e sales tax from charges clude this tax tax on other taxes	• •
		< Back Finish Cancel Help

Cliquez sur "Terminer".

Étape 2B:

Dans la fenêtre de taxe principale, vous aurez maintenant votre TVH provinciale principale pour l'Ontario. D'autres provinces auront une taxe principale différente de la TVH ou de la TPS; voir les étapes ci-dessous pour votre province - car la taxe de vente principale s'applique à chaque province individuellement dans la plupart des cas:

x	ShopFactory Central	X
Taxes		
3	Here you set up the taxes you must collect from your customers. A tax consists of a Name, a tax rate and a region in which it applies. We also need to keep product or not.	now if a tax is included in the price of a
Tax name	Available: These are the taxes you can either automatically or manually assign Tax rate	n to a product. If no taxes are listed,
HST	13.000% Product prices includ	le tax
Applies in		
Canada/Ont	ntario 👻	
vailable		
Name	%	
🚺 HST	13.000 Show prices inclu	usive AND exclusive of tax
	Apply tax on proc charges	ducts to shipping and handling
	+ / ×	
		OK Cancel Help

(REMARQUE SPÉCIALE: Dans cette fenêtre - assurez-vous que les options «Afficher les prix inclus et hors taxes» et «Appliquer la taxe sur les produits aux frais d'expédition et de manutention» NON VÉRIFIÉES. Pour que la taxe canadienne soit configurée correctement, n'utilisez pas ces fonctionnalités , mais configurez la taxe pour chaque province comme indiqué dans les étapes suivantes. Étant donné que les taux de taxe canadiens changent régulièrement, il est préférable de définir des taux individuels pour gérer rapidement les changements.)

Pour ajouter la TVH à EXPÉDITION pour l'Ontario - cliquez sur le bouton + sous la case de taxe principale et cochez la case «Appliquer la taxe à l'expédition» = NOM: TVH-Expédition, 13% - laissez également «Canada, Ontario» cochée:

automatic	ally applied.
> Nai > Tai	me of Tax: This tax name will be shown to your customers. x rate: This is the tax rate you will charge in percent of the price. ShonFactory uses
Name of the tax	HST-Shipping
Enter the tax rate	13.000%
Tax applies to	
Apply the tax to shipping	(a) all existing and new products
	 all existing products
	Create tax only
Where does the tax apply?	
Canada	Other region
Canada, Ontario	

Cliquez sur Suivant. Encore une fois, décochez les cases «Autoriser les clients avec taxe de vente...» et «Les prix incluent cette taxe»:

Tax Setup Final	and an inclusion of a state of a		×
3	These are the details of the tax yo all prices in the shop.	u have set up. Please define if this tax is included in	Î
	You can also set up, if you allow custome you.	ers to use their tax exemption number to avoid paying tax to	
Name of tax:		HST-Shipping	
Tax rate		13.000%	
Tax applies in	1	Canada/Ontario	
Text displayed	d with product (incl. HST-Shipping)		•
Text displayed	d with product (excl. HST-Shipping)		•
Allow cust to remove	tomers with Sales Tax exemptions sales tax from charges		
Prices inc	lude this tax		
Add this ta	ax on other taxes		
		< Back Finish Cancel He	lp

Cliquez sur Terminer. Vous aurez maintenant la TVH pour les PRODUITS et la TVH pour les FRAIS D'EXPÉDITION mis en place:

Tax Canada Ca	hopFactory	×
Taxes		
Here you set up the t A tax consists of a Name product or not.	axes you must collect from , a tax rate and a region in whic	your customers. h it applies. We also need to know if a tax is included in the price of a
> Available: Thes	e are the taxes you can either a	sutomatically or manually assign to a product. If no taxes are listed,
HST-Shipping Applies in	13.00	1% Product prices include tax
Canada/Ontario	•	
	%	Characteristics (MD and store film)
▲ HST-Shipping	13.000	Show prices inclusive AND exclusive or tax Apply tax on products to shipping and handling charges
+ / ×		
		OK Cancel Help

Step 3A

Étape 3A - TVH pour le Nouveau-Brunswick, Terre-Neuve / Labrador et la Nouvelle-Écosse:

Cliquez sur le bouton + pour ajouter une nouvelle taxe, entrez le nom de la taxe comme suit: HST-Maritimes (Ou, utilisez votre propre identifiant de TVH si vous préférez, tel que HST-2)

Cochez «Tous les produits existants et nouveaux» et «AUTRE RÉGION»

Cliquez sur Suivant et dans la fenêtre suivante - sélectionnez une par une et ajoutez les provinces auxquelles la TVH de 15% s'applique

Cliquez sur Suivant et décochez à nouveau "Autoriser les clients avec taxe de vente..." et "Les prix incluent cette taxe"

Et cliquez sur Terminer.

Étape 3A - TVH sur la livraison pour le Nouveau-Brunswick, Terre-Neuve-et-Labrador et la Nouvelle-Écosse:

Cliquez à nouveau sur le signe + pour ajouter une nouvelle taxe. Entrez un identifiant, «HST-Maritimes-Shipping» utilisé dans cet exemple. Cochez "Tous les produits existants et nouveaux" et "Autre région":

Cliquez sur Suivant.

Nommez la région «Maritimes» et choisissez / ajoutez chaque province aux régions sélectionnées:

Tax Wizar	d	and a start from our colourse.	X
	Here you ente automatically	r the tax details and define, to which products the tax should be applied.	•
	 Name o Tax rat 	of Tax: This tax name will be shown to your customers. e: This is the tax rate you will charge in percent of the price. ShonFactory uses	-
Nan Ente	ne of the tax er the tax rate	HST-Maritimes-Shipping 15.000%	
Tax	applies to		= 1
	Apply the tax to shipping	all existing and new products all new products all existing products	
		○ create tax only	
Whe	ere does the tax apply?		
	Canada	 Other region 	
0	Canada, Ontario		
		< Back Next > Cancel H	elp

Cliquez sur Suivant.

Nommez la région «Maritimes» et choisissez / ajoutez chaque province aux régions sélectionnées:

egion selectio	on	x
۵	Here you define which countries are included in the region you are creating. Simply move a country from the left window to the right window to assign it to the region. You can set up separate shipping charges for each region belonging to a shipping method later.	•
Available	Available: These are the countries which are available for your selection. To add a country to Name of Region	•
	anada Alberta British Columbia Manitoba New Brunswick Newfoundland Nothwest Temtories Nova Scotia Nunavut Ortario Prince Edward Island Add All	
	< Back Next > Cancel Help	

Cliquez sur Suivant et décochez à nouveau "Autoriser les clients avec taxe de vente..." et "Les prix incluent cette taxe"

Votre fenêtre fiscale devrait maintenant ressembler à ceci:

REMARQUE - À l'avenir, pour chaque province, nous avons fourni des captures d'écran finales pour raccourcir cet article. Le même principe s'applique pour chacun comme dans 2A / 2B et 3A / 3B ci-dessus.

Taxes	shopf ac	
Here you set up the A tax consists of a Na product or not.	he taxes you must coll ame, a tax rate and a reg	lect from your customers.
Available: Tax name	These are the taxes you o	an either automatically or manually assign to a product. If no taxes are listed,
HST-Maritimes-Shipping		15.000% Product prices include tax
Applies in		
Canada/New Brunswick	•	
vailable		
Name	%	
1 HST	13.000	Show prices inclusive AND exclusive of tax
L HST-Shipping	13.000	
HST-Maritimes	15.000	Apply tax on products to shipping and handling charges
I - i - Martimes-snipping	13.000	
+ / ×		

NOTE - Pour l'avenir, nous avons fourni des captures d'écran finales pour chaque province afin de raccourcir cet article. Le même principe s'applique pour chacune d'elles comme dans les cas 2A/2B et 3A/3B ci-dessus.

Étape 4A - TVH pour l'Île-du-Prince-Édouard (Î.-P.-É.)

Cliquez sur le + pour ajouter la TVH pour l'Île-du-Prince-Édouard:

Here you ent automaticall	er the tax details and define, to which products the tax should be y applied.	ļ
> Name > Tax r	of Tax: This tax name will be shown to your customers. ate: This is the tax rate you will charge in percent of the price. ShopEactory uses	
Name of the tax	HST-PEI	
Enter the tax rate	14.000%	
Tax applies to		
Apply the tax to shipping	I existing and new products	
	I all existing products	
	Create tax only	
Where does the tax apply?		
Canada	Other region	
🔘 Canada, Ontario		

1	Here you define which Simply move a country fro up separate shipping char	om the le ges for	tries are included in the region you are creating. left window to the right window to assign it to the region. You can set r each region belonging to a shipping method later.	:
Available	Available: These	e are th	he countries which are available for your selection. To add a country t	Ø
Av dilabile				
	Alberta	^	PEI >>>	
	British Columbia		Selected	
1111	Manitoba		<<	
	New Brunswick		Canada	
	Newfoundland	-	Prince Edward Island	
	Northwest Territories			
	Nova Scotia			
1000	Nunavut			
1	Unitario			
	Ouchee	-	Remove All	
	a far that and .			
			Add All	

Étape 4B - TVH sur l'expédition pour l'Île-du-Prince-Édouard (Î.-P.-É.)

Cliquez sur le + pour ajouter HST-Shipping for PEI:

Wizard		×
Here you en automatical	ter the tax details and define, to which products the tax should be ly applied.	Ê
> Name > Tax r	• of Tax: This tax name will be shown to your customers. ate: This is the tax rate you will charge in percent of the price. ShopFactory uses	-
Name of the tax	HST-PEI-Shipping	
Enter the tax rate	14.000%	
Tax applies to		
Apply the tax to shipping	 all existing and new products all new products 	
	 all existing products 	
	create tax only	
Where does the tax apply?		
Canada	Other region	
🔘 Canada, Ontario		
	< <u>B</u> ack Next > Cancel	lelp

La fenêtre Taxe devrait maintenant ressembler à ceci:

x	shopFactory	
Taxes Here you set up th A tax consists of a Na product or not. > Available: T	e taxes you must collect from yome, a tax rate and a region in which in the seare the taxes you can either autors and the seare the taxes you can either autors and the seare the taxes you can either autors and the seare the taxes you can either autors and the seare the taxes you can either autors and the seare the taxes you can either autors and the search action of the search action	our customers. t applies. We also need to know if a tax is included in the price of a tomatically or manually assign to a product. If no taxes are listed,
Tax name HST-PEI-Shipping	Tax rate 14.000%	Product prices include tax
Applies in Canada/Prince Edward Island	•	
vailable	<u>م</u>	
HST HST	13,000	Show prices inclusive AND exclusive of tax
HST-Maritimes HST-Maritimes HST-Maritimes-Shipping HST-PEI	15.000 15.000 14.000	Apply tax on products to shipping and handling charges
HST-PEI-Shipping	14.000	
+ / ×		
		OK Cancel Help

Step 5A - GST - For provinces (outside Ontario in this example) you only need to charge GST on: Alberta, Manitoba, Saskatchewan, British Columbia, NWT (Northwest Territories, Nanuvut, Yukon and Quebec*

Click the + Butto	n to add a new 1	Tax = GST (for products);
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 automaticali Name Tax ra 	of Tax: This tax name will be shown to your customers.	0
Name of the tax	GST	
Enter the tax rate	5.000%	
Tax applies to		
Apply the tax to shipping	I existing and new products	
	Il existing products	
	create tax only	
Where does the tax apply?		
Canada	Other region	
🔘 Canada, Ontario		

Étape 5A - TPS - Pour les provinces (à l'extérieur de l'Ontario dans cet exemple),

vous ne devez facturer la TPS que sur: l'Alberta, le Manitoba, la Saskatchewan, la Colombie-Britannique, les TN-O. (Territoires du Nord-Ouest, Nanuvut, Yukon et Québec *

Cliquez sur le bouton + pour ajouter une nouvelle taxe = TPS (pour les produits);

Here you en automatical	ter the tax details and define, to which products the tax should be ly applied.	
> Name > Tax r	e of Tax: This tax name will be shown to your customers. This is the tax rate you will charge in percent of the price. ShonFactory uses	
Name of the tax	GST-Shipping	
Enter the tax rate	5.000%	
Tax applies to		
Apply the tax to shipping	 all existing and new products all new products 	
	 all existing products 	
	create tax only	
Where does the tax apply?		
Canada	 Other region 	
Canada, Ontario		

egion selectio	'n	X
9	Here you define which countries are Simply move a country from the left windo up separate shipping charges for each re	e included in the region you are creating. we to the right window to assign it to the region. You can set gion belonging to a shipping method later. ies which are available for your selection. To add a country to
Available	New Brunswick	Name of Region GST only Provinces
	Newfoundland Northwest Territories Nova Scotia	Selected
	Nunavut Ontario Prince Edward Island	British Columbia Manitoba Northwest Territories
	Quebec Saskatchewan Yukon	- Nunavut - Quebec
Ca	narv Islands T Remo	I All
		< <u>Back</u> <u>N</u> ext > Cancel Help

Cliquez sur Terminer, vous devriez maintenant avoir une fenêtre fiscale principale similaire à celle-ci

Taxes					-
3	Here you set up th	ie taxes you must o	collect from you	ir customers.	G
	A tax consists of a Na product or not.	ame, a tax rate and a r	region in which it a	applies. We also need to know if a tax is included in the price of a	
	> Available: 1	hese are the taxes yo	u can either auto	matically or manually assign to a product. If no taxes are listed,	
Tax name		Ta	ix rate		
GST-Ship	ping		5.000%	Product prices include tax	
Applies in					
Canada//	Alberta	-			
vailable					
Name		%			
🚰 HST 👘		13.000		Show prices inclusive AND exclusive of tax	
🛨 HST-Ship	oping	13.000			
HST-Mar	ritimes	15.000		Apply tax on products to shipping and handling	
🚰 HST-Mar	ritimes-Shipping	15.000		- charges	
HST-PEI		14.000			
± HST-PEI-	Shipping	14.000			
GST 🛃		5.000			
🐮 GST-Ship	pping	5.000			
	+ / ×				

Cliquez ensuite sur OK et vous avez terminé!

CONFIGURATION SPÉCIALE POUR LES MARCHANDS QUÉBÉCOIS SEULEMENT (Ou, si vous êtes à l'extérieur du Québec mais inscrit pour facturer la taxe de vente provinciale QVC / TVQ / Québec.

Le Québec est la seule province au Canada qui «Piggy Backs» ou facture Tax-ON-Tax. La TPS est d'abord facturée sur le sous-total de la commande de votre client - puis QVC / TVQ est ajouté en plus des valeurs du sous-total + TPS. ** ShopFactory est configuré pour gérer correctement cette situation de taxe de vente! **

Dans ce cas, vous devrez mettre en place une taxe TPS distincte pour le Québec comme indiqué:

(Sous «Où s'applique la taxe» - Si le Québec est déjà votre province de résidence, vous ne choisirez pas «Autre région» - vous devriez déjà voir «Canada, Québec»).

 Tax a can als shippin have N In this Where 	pplied to: This defines to which products this tax will be automatically applied. You o only create the tax and later manually assign it to each product. 'Apply tax to g' is only available, if on the first page of the Tax Wizard under 'Properties' you OT selected 'Tax on product applies to shipping'. case the tax you are creating will only be applied to shipping costs. e does the tax apply?: This defines the region in which the tax will be charged —
Name of the tax	GST-Quebec
Enter the tax rate	5.000%
Tax applies to	
Apply the tax to shipping	all existing and new products one all new products
	Il existing products
	create tax only
Where does the tax apply?	
🔘 Canada	 Other region
💮 Canada, Ontario	

Ajoutez à nouveau votre TPS sur l'expédition et vous devriez vous retrouver avec une fenêtre comme celle-ci

×			Central	Σ
Taxes				
3	Here you set up the taxes yo A tax consists of a Name, a tax ra product or not.	u must collect from you ate and a region in which it i	ur customers. applies. We also need to know if a tax is included in the price of a	
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GST-Quebe	ec-Shipping	5.000%	Product prices include tax	
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Canada/Qu	uebec -			
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Name	ec ec-Shicping + / X	% A	Show prices inclusive AND exclusive of tax Apply tax on products to shipping and handling charges	
			OK Cancel Help	,

AJOUT DE LA TAXE / QVC / TVQ DU QUÉBEC

Cliquez sur le bouton + pour ajouter une nouvelle taxe, étiquetez-la QVC / QST (ou autre titre de préférence)

Here you ent automatical	er the tax details and define, to which products the tax should be y applied.	
> Name	of Tax: This tax name will be shown to your customers.	
Tax n	ate: This is the tax rate you will charge in percent of the price. ShopEactory uses	
Name of the tax	QVC / QST - Products	
Enter the tax rate	9.975%	
Tax applies to		
Apply the tax to shipping	I existing and new products	
	I existing products	
	Create tax only	
Where does the tax apply?		
🔘 Canada	 Other region 	
🔘 Canada, Ontario		

ÉTAPE IMPORTANTE - Cochez «AJOUTER CETTE TAXE SUR LES AUTRES TAXES»:

Tax Setup I	Final	at a lar her see and shall be		×
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		You can also set up, if you allow customer you.	s to use their tax exemption number to avoid paying tax to	-
Name	e of tax:		QVC / QST - Products	
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Tax a	applies in		Canada/Quebec	
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A to	llow custo remove	omers with Sales Tax exemptions sales tax from charges		
P	rices inclu	ude this tax		
	dd this ta	x on other taxes		
			< Back Finish Cancel He	elp

Maintenant, répétez ceci pour l'expédition aussi:

	and the set of the set	
There you automati	enter the tax details and define, to which products the tax should be cally applied.	ļ
> Na > Ta	me of Tax: This tax name will be shown to your customers. In rate: This is the tax rate you will charge in percent of the price. ShonFactory use	29
Name of the tax	QVC / QST - Shipping	
Enter the tax rate	9.975%	
Tax applies to	 all existing and new products all new products all existing products create tax only 	
Where does the tax apply?	Other region	
Canada, Ontario		
etup Final	< Back Next > Cancel	Help
etup Final These are t all prices in	he details of the tax you have set up. Please define if this tax is includer the shop.	Help d in
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You Vous devriez maintenant *avoir* une fenêtre qui ressemble à ceci :

IX	I Sh	opFactory (Central	X
Taxes				
3	Here you set up the tax	es you must collect from yo	ur customers.	*
-	A tax consists of a Name, a product or not.	tax rate and a region in which it a	applies. We also need to know if a tax is included in the price of a	-
	> Available: These	are the taxes you can either auto	matically or manually assign to a product. If no taxes are listed,	-
Tax name		Tax rate		
QVC / QST	- Shipping	9.975%	Product prices include tax	
Applies in				
Canada/Qu	iebec 👻			
vailable				
Name		% 🔺		
			Show prices inclusive AND exclusive of tax	
			- Apply tax on products to shipping and bandling	
			charges	
GST-Queb	ec	5.000 _		
GST-Queb	ec-Shipping	5.000		
	- Products	9.975		
	- Shipping	9.975		
	+ 2 ×			
				_
			Cancer Help	,