



[Knowledge base](#) > [Apps & ShopFactory Cloud](#) > [Cancel my ShopFactory Cloud subscription](#)

## Cancel my ShopFactory Cloud subscription

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To cancel subscription, please follow the procedures below:

- Open shop in SF
- In SF Central, click MY ORDERS and you will be redirected to Santu Cloud
- Go to <https://app.santu.com/buynow/setup/payment>
- Scroll down and click CLOSE ACCOUNT button

The screenshot shows a web page titled 'Manage subscription'. At the top right is a blue 'Save: Manage subscription' button. Below it is a 'Payment Details' section with fields for 'Name on card \*' (redacted), 'Card Number \*' (redacted), 'Expiry month \*' (01), 'Expiry year \*' (2021), and 'CVC \*' (redacted). Below this is a 'Close account' section with a button labeled 'Close account'. A large red arrow points to this button. The page also contains text: 'Click the button below to close your account. Changes will take effect on 16/11/2021' and 'You can disable your store in My Store'.

- Click Save button on the upper right