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## How do I setup my Prices exclusive of Tax?

Elenor A. - 2021-12-08 - [Shipping and Taxes](#)

1. Open your shop in ShopFactory
2. Click -> Central -> Taxes

Tax Wizard

Here you enter the tax details and define, to which products the tax should be automatically applied.

- > **Name of Tax:** This tax name will be shown to your customers.
- > **Tax rate:** This is the tax rate you will charge in percent of the price. ShopFactory uses this rate to automatically calculate the taxes.

Name of the tax: VAT

Enter the tax rate: 17.500%

Tax applies to

☐ Apply the tax to shipping

☒ all existing and new products

☐ all existing products

☐ all new products

☐ create tax only

Where does the tax apply?

☒ United States

☐ United States, California

☐ United States, California, Los Angeles

☐ Other region

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3. Enter the tax label in Name of Tax Like VAT


Enter the Tax Rate 17.5%

Choose "all existing and new products"

Then choose United States in Where does the tax apply and click Next

4. The next window will display

Tax Setup Final

 **These are the details of the tax you have set up. Please define if this tax is included in all prices in the shop.**

You can also set up, if you allow customers to use their tax exemption number to avoid paying tax to you.

► **Enable 'Tax exempt' Listing:** If this option is selected customers can enter a tax exemption

Name of tax: VAT

Tax rate: 17.500%

Tax applies in: United States

Text displayed with product (incl. VAT):

Text displayed with product (excl. VAT):

☒ Allow customers with Sales Tax exemptions to remove sales tax from charges

☐ Prices include this tax

☐ Add this tax on other taxes

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5. Untick the box "prices include this tax" and click Finish.

This ensures your prices do not include tax and that Tax is only added at Checkout page.