



Knowledge base > Shipping and Taxes > I want to charge a separate tax on Shipping, how do I do this?

## I want to charge a separate tax on Shipping, how do I do this?

Elenor A. - 2021-12-08 - Shipping and Taxes

### Using "Apply the tax to shipping" option when you need to setup a separate tax that only applies to the shipping cost

- Open your shop in ShopFactory
- Click Central *dropdown* button -> **Taxes**
- Untick "Apply tax on products to Shipping and Handling Charges" checkbox
- Click the **+** button to Add a new Shipping Tax.

**Tax**

**Taxes**

Here you set up the taxes you must collect from your customers.

A tax consists of a Name, a tax rate and a region in which it applies. We also need to know if a tax is included in the price of a product or not.

► **Available:** These are the taxes you can either automatically or manually assign to a product. If no taxes are listed,

Tax name:  Tax rate:   Product prices include tax

Applies in:

Available

Name	%
IVA	22.000
IVA	10.000
IVA	6.000
IVA	4.000
IVA Spedizione	22.000

Show prices inclusive AND exclusive of tax

Apply tax on products to shipping and handling charges

**1. To add a separate shipping tax, this checkbox must be disabled/unticked.**

**2. Click the + button to add a new tax**

OK Cancel Help

Note: If you select "Other region" to the option "Where does the tax apply?" - in the next window you must choose the region where the tax applies.

- Then Click the Next button.

- At the Final Tax setup dialog, you can untick "Prices include this tax" if tax will be added on top of the shipping cost

- You can also untick "Allow customers with Sales Tax exemptions to remove sales tax from charges" if you don't want the tax exemption to be available in your shop.

- Click the Finish button.

**Tax Setup Final**

These are the details of the tax you have set up. Please define if this tax is included in all prices in the shop.

You can also set up, if you allow customers to use their tax exemption number to avoid paying tax to you.

Name of tax: IVA Spedizione  
Tax rate: 22.000%  
Tax applies in: Austria, Belgium, Bulgaria, Croatia

Text displayed with product (incl. IVA Spedizione)  
Text displayed with product (excl. IVA Spedizione)

Allow customers with Sales Tax exemptions to remove sales tax from charges  
 Prices include this tax  
 Add this tax on other taxes

< Back **Finish** Cancel Help

Enter the text you want displayed beside the tax name in the basket and checkout pages.

You are redirected back to the main Tax dialog box:

**Tax**


Taxes

Here you set up the taxes you must collect from your customers.

A tax consists of a Name, a tax rate and a region in which it applies. We also need to know if a tax is included in the price of a product or not.

Available: These are the taxes you can either automatically or manually assign to a product. If no taxes are listed,

Tax name: IVA Spedizione Tax rate: 22.000%  Product prices include tax  
Applies in: Austria

Name	%
IVA	22.000
IVA	10.000
IVA	6.000
IVA	4.000
 IVA Spedizione	22.000

Show prices inclusive AND exclusive of tax  
 Apply tax on products to shipping and handling charges

**↑**  
This icon indicates it's a "shipping" tax.

+ / ✕

OK Cancel Help

- Click the Ok button to save your changes.

- You have now setup a shipping tax that applies at checkout to the tax regions you selected during setup.

In the Checkout it will display as tax applying to Shipping only.




**1. Il mio carrello** Prodotti: (lordo IVA) €57.50


	<b>Test Product 4 with 22% Tax P4a</b> €22.00 x <input type="text" value="1"/> <span>Calcola</span>	Tax text displayed €22.00 X
Color: Grey   Size: L		
	<b>Test Product 1 with 10% Tax P1a</b> €35.50 x <input type="text" value="1"/> <span>Calcola</span>	€35.50 X
Color: Grey   Size: L		

**2. Selezionare un metodo di spedizione** Spedizione: (lordo IVA) €6.50

Italia  Calabria  Via aerea Tax text displayed

**3. Per favore selezionate il metodo di pagamento**

 Visa      Mastercard      Postepay

Cash on delivery | +1.25%      Bank Transfer | +.75%     Pay on invoice

Postepay Evolution

  
We use GestPay Sella XML to securely process your payment.

Ho diritto a esenzione d'imposta

IVA 22% (lordo):	€3.97
IVA 10% (lordo):	€3.22
IVA Spedizione 22% (lordo):	€1.17
<b>Totale da pagare (lordo IVA):</b>	<b>€64.00</b>
<input type="checkbox"/> <a href="#">Accetto i termini e le condizioni.</a>	
<input type="button" value="Pagamento sicuro"/>	

Ti verranno chiesti i tuoi dettagli personali nella prossima pagina.