



[Knowledge base](#) > [Shipping and Taxes](#) > [I want to charge a separate tax on Shipping, how do I do this?](#)

I want to charge a separate tax on Shipping, how do I do this?

Elenor A. - 2021-12-08 - [Shipping and Taxes](#)

Using "Apply the tax to shipping" option when you need to setup a separate tax that only applies to the shipping cost

- Open your shop in ShopFactory
- Click Central *dropdown* button -> **Taxes**
- Untick "Apply tax on products to Shipping and Handling Charges" checkbox
- Click the + button to Add a new Shipping Tax.

Tax

Taxes

Here you set up the taxes you must collect from your customers.

A tax consists of a Name, a tax rate and a region in which it applies. We also need to know if a tax is included in the price of a product or not.

Available: These are the taxes you can either automatically or manually assign to a product. If no taxes are listed,

Tax name: Tax rate: ☐ Product prices include tax

Applies in:

Available

Name	%
IVA	22.000
IVA	10.000
IVA	6.000
IVA	4.000
IVA Spedizione	22.000

☐ Show prices inclusive AND exclusive of tax

☒ Apply tax on products to shipping and handling charges

1. To add a separate shipping tax, this checkbox must be disabled/unticked.

2. Click the + button to add a new tax

OK Cancel Help

Note: If you select "Other region" to the option "Where does the tax apply?" - in the next window you must choose the region where the tax applies.

- Then Click the Next button.
- At the Final Tax setup dialog, you can untick "Prices include this tax" if tax will be added on top of the shipping cost
- You can also untick "Allow customers with Sales Tax exemptions to remove sales tax from charges" if you don't want the tax exemption to be available in your shop.
- Click the Finish button.

Tax Setup Final

These are the details of the tax you have set up. Please define if this tax is included in all prices in the shop.
You can also set up, if you allow customers to use their tax exemption number to avoid paying tax to you.

Name of tax: IVA Spedizione
Tax rate: 22.000%
Tax applies in: Austria, Belgium, Bulgaria, Croatia

Text displayed with product (incl. IVA Spedizione)
Text displayed with product (excl. IVA Spedizione)

☒ Allow customers with Sales Tax exemptions to remove sales tax from charges
☒ Prices include this tax
☐ Add this tax on other taxes

< Back **Finish** Cancel Help

Enter the text you want displayed beside the tax name in the basket and checkout pages.

You are redirected back to the main Tax dialog box:

Tax


Taxes

Here you set up the taxes you must collect from your customers.
A tax consists of a Name, a tax rate and a region in which it applies. We also need to know if a tax is included in the price of a product or not.

> **Available:** These are the taxes you can either automatically or manually assign to a product. If no taxes are listed,

Tax name: IVA Spedizione Tax rate: 22.000% ☒ Product prices include tax
Applies in: Austria

Available

Name	%
IVA	22.000
IVA	10.000
IVA	6.000
IVA	4.000
 IVA Spedizione	22.000

This icon indicates it's a "shipping" tax.

☐ Show prices inclusive AND exclusive of tax
☐ Apply tax on products to shipping and handling charges

OK Cancel Help

- Click the Ok button to save your changes.

- You have now setup a shipping tax that applies at checkout to the tax regions you selected during setup.

In the Checkout it will display as tax applying to Shipping only.

1. Il mio carrello

**Test Product 4 with 22% Tax P4a**
Color: Grey | Size: L

€22.00 x Calcola

**Test Product 1 with 10% Tax P1a**
Color: Grey | Size: L

€35.50 x Calcola

Prodotti: (lordo IVA) €57.50

Tax text displayed €22.00 X

€35.50 X

2. Selezionare un metodo di spedizione

Italia


Calabria


Via aerea


Spedizione: (lordo IVA) €6.50

Tax text displayed


3. Per favore selezionate il metodo di pagamento

☒  Visa

☐  Mastercard


☐  Postepay

☐ Cash on delivery | +1.25%

☐  Bank Transfer | +.75%

☐ Pay on invoice

☐ Postepay Evolution

**sella.it**
BANCA ON LINE

☐ Ho diritto a esenzione d'imposta

IVA 22% (lordo): €3.97

IVA 10% (lordo): €3.22

IVA Spedizione 22% (lordo): €1.17

Totale da pagare (lordo IVA): €64.00

☐ Accetto i termini e le condizioni.

Pagamento sicuro

Ti verranno chiesti i tuoi dettagli personali nella prossima pagina.