



Your ShopFactory account invoices (IT)

Merliza N. - 2022-05-20 - Billing and Sales

To View and print out your ShopFactory account payments history and invoices:

- Open your ShopFactory software

- At the **ShopFactory Central** page, click on **ShopFactory Cloud** to connect to the SF Cloud interface



- Select **Account** menu -> Account

- On the left column, select "**Payments History**"

<https://app.santu.com/buynow/setup/invoices>

- Click on a specific order number to view the invoice details and print out your invoices from there.

Account

My Profile +

ShopFactory store address

Payment methods accepted

Checkout settings

Checkout banner

Manage users

Company logo

Password

Payment history

Manage subscription

GDPR agreement

Payment history

| Invoice | Date | Payment method | Status |
|---------|-----------|----------------|--------|
| 127308 | 23/Apr/20 | SecurePay | ✓ |
| 127308 | 23/Apr/20 | SecurePay | ✓ |
| 149550 | 17/Apr/18 | SecurePay | ✓ |
| 149550 | 17/Apr/18 | SecurePay | ✓ |
| 110907 | 05/Jun/18 | SecurePay | ✓ |
| 110906 | 05/Jun/18 | SecurePay | ✓ |
| 102478 | 07/Jul/17 | SecurePay | ✓ |
| 91003 | 22/Apr/16 | SecurePay | ✓ |

Click to view the Invoice details

If you have any questions about your Payments History and invoices, please give us a call on +61 3 95900654 or email us at orders@3d3.com