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How can I set up shipping costs by regions (different states in one country)?

Elenor A. - 2021-12-08 - Belastingen / Verzendkosten

The information provided below shows how to add "Shipping methods" as individual state/region.

1. Open your shop in ShopFactory -> click on *Central* dropdown button -> Shipping Charges

2. Choose "**Enter my own shipping Charges**" and select the shipping method this pricing will apply to.

3. Click on the Add (+) option to add new shipping methods

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Shipping Settings		\times		
. 3	'Enter my own shipping charges'	^		
**	well as on product weight, price or quantity. You can also specify handling costs depending on where you ship to as shipping charges on a per product level.			
	Simply create and activate ALL the shipping methods you want to offer on this page, then click on Next.	~		
How do you cha	rge shipping			
	Ig			
One price fo	r all 1 A\$ 0.00			
Enter my ow	n shipping charges			
Use a provid	ler Show shipping charge for product			
Shipping meth	od			
Example One				
Express	Example Two			
	2			
click the Ad	d option 🛶 🛨 🖉 🛎 🛪			
	Back Next Cancel Help			

***You will need to repeat this steps for each method (state/region) you want to define.

In this example, I used Australia and defined different shipping charges for each state that I ship to.

There are 7 states in Australia, so I added 7 shipping methods

In my example, *Victoria* is the State (where shop is located and what's defined as state in Merchant Contact Details)

4. Click Add (+) button.

Shipping Setting	s	\times
ভ	 'Enter my own shipping charges' This is the most powerful shipping category. You can charge shipping costs depending on where you ship to as well as on product weight, price or quantity. You can also specify handling costs or maximum box weights or set shipping charges on a per product level. Simply create and activate ALL the shipping methods you want to offer on this page, then click on 'Next'. 	^
How do yo Ship Free Sh One p Enter Use a Shipping	pping method X ipping Method ueensland Import From a template Browse	
Examp Example w Express	OK Cancel	

In the popup window that shows up add the first method. As an example, I added "Queensland", then click Ok

5. This will add Queensland as a shipping method, click the box next to it to edit the details (region where this method applies)

6. On the screen below, untick "Rest of the world" because this method only applies to Queensland, then click on *Local Region* (row highlighted) and click on the *Edit* button (or you can double-click on the shipping method name to edit).

×

7. The following window will display allowing you to edit the region list so that it only includes <u>Queensland</u>



Add name of Region to something that describes the Region (i.e. Queensland Local) -> Click on the "Remove all" button to remove the local region from the selected list (i.e. Victoria in this case) and then in the available list (left column) click on *Queensland* under Australia and then click the>button to add it to the "Selected List".

A warning will appear

20	nere you dell	ne which countries are included in the region you are creating.	1
	Simply move a c set up separate	ountry from the left window to the right window to assign it to the region. You can shipping charges for each region belonging to a shipping method later.	ł
	> Availa	ble: These are the countries which are available for your selection. To add a	~
Available	SFEditor	×	
Aruba		Queensland	
Nev	w Souti	have/has already been assigned to one or more other regions.	
Que	eenslar uth Aus	Do you really want to move them/it?	
Tas Vic	smania c toria estern A	Yes No	
Azerbai	idjan		
Bahama	as	Remove All	

Click yes and then Click Ok tor eturn to window in step 6. This time you will seeQueensland(or the name you used to define region) under Local Region.

8. Click Ok to accept the changes.

9. A warning will appear "Will this method apply for all products?" Yes or No => choose Yes here

10. Now you need to repeat steps 4 – 9 for each "Region" you want to add. You can choose multiple shipping types for each region. For example, Victoria Normal Mail and Victoria Express Mail (each service can be setup with different charges)

11. Once you have finished defining all your shipping methods - all the regions appear in the Shipping methods list (example shown below), then click the **Next** button to add charges to each method

Shipping Settings		\times
۵	'Enter my own shipping charges' This is the most powerful shipping category. You can charge shipping costs depending on where you ship to as well as on product weight, price or quantity. You can also specify handling costs or maximum box weights or set shipping charges on a per product level. Simply create and activate ALL the shipping methods you want to offer on this page, then dick on 'Next'.	< >
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Shipping meth	od	
Queensland		
Victoria - Lo	cal	
New South \	Nales	
Western Aus	tralian	
Northern Ter	vites /	
	十 / 凸 ×	
	Back Next Cancel Help	

12. Now on this screen you an add your charges to each method

Shipping Charges	5			
3	Here you enter the costs In the 'Select a region' Windo If you cannot see the regions shipping method. All charges you enter for any	s you charge for the shippin w select a region belonging to a s you have set up for a shipping y shipping method will now only a	a shipping method. a method, dick on the next to the name of the apply to customers living in the region you have	< >
Select a region	and J Region 1. - Local al Region - Victoria uth Wales y South Wales h Australian ia mania h Territory hem Territory in Capital Territory	Queensland/Local Reg How do you charge shippin Calculate Charges Apply Rates to From Handling Costs	ion ng By price 2. From - To Ranges 3. Charges: From - To Range 4.	> > 5
		Back Fir	nish Cancel Help	

a) Click on the first region, i.e. Local Region Victoria, so the row is highlighted.

b) Then make a selection from **Calculate charges**

c) Next make a selection from Apply Rates to (From - To Ranges)

d) Then click the Add (+) button to add a row to the Shipping charges table (repeat this step for each range).

***Repeat all the above steps for each region

When you have finished click **Finish** to Save the shipping settings. Save and publish your shop.

13.Place a test order. At checkout you will see something like the following.

Scroll down to checkout.		Continue shopping
Shopping cart Enter your details Review and send order ① ② ③		
1. My cart		Products: (inc GST) A\$20.00
	ulate	A320.00 🗙
2. Select a shipping method		Shipping: (inc GST) A\$3.00
Australia Victoria Victoria Select a	- Local T shipping method	
3. Select a payment method Victoria	- Local - Express	
American Express	● ofterpayA▼ AfterPay	Mastercard
Visa	🔵 🈋 Maestro	PayPar A\$1.00
Bank transfer (Australia) +1.15%	Bank transfer A\$1.00	Bank transfer
Cash on delivery +1.25%	Pay on invoice	PayPar PayPal Express
PayPar Bill Me Later		
	6	I am eligible for tax exemption GST 10% (inc): A52.09 Total (inc GST): A\$23.00
		I accept the terms and conditions.
		Secure check out
		You will be asked for your personal details on the next page